

MUSIC ON HOLD REPORTING FORM



Membership enquires 0800 69 2772 nz@apra.co.nz www.apraamcos.co.nz

Use this form to report music specially commissioned for use on music on hold systems in Australia and New Zealand

IMPORTANT

Please ensure that your works have been registered with APRA AMCOS. You can register new works through our website.

Currently, there is no deadline for receipt of Music On Hold (MOH) reporting forms. They can be received at any time so long as the period claimed for has concluded.

If the use of music is ongoing, then members should lodge for six, or twelve-month blocks at a time. Royalties will be paid in the first distribution following receipt of the relevant licence fee.

Section 1: GENERAL INFORMATION

Period covered by this claim _____ to _____

Section 2: MUSIC USAGE DETAILS

Title/s of musical work/s

Composer/s

- | | |
|----------|-------|
| 1. _____ | _____ |
| 2. _____ | _____ |
| 3. _____ | _____ |

Date from which your music is used _____

End date _____

Name of business using your music _____

Address of business _____

Contact person at business _____

Phone number of business _____

Does the business have more than one premises? Yes No

Is your music used exclusively by the business? Yes No

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Section 3: DECLARATION OF ACCURACY

My full name _____

My IPI number _____

My email address _____

My phone number _____

I understand that APRA will use the information I have provided on this form;

1. To calculate the royalties to be paid to members, and
2. To check APRA's licensing arrangements with the business/es concerned.

I declare that the information contained on this form is true and correct.

I understand that APRA may ask me to verify the details. APRA can contact the person listed above to confirm these details.

Signature _____